



# UNIVERSITY OF KASHMIR

NAAC Accredited A+

University Campus, Hazratbal, Srinagar-190006, J&K

Web: [www.kashmiruniversity.net](http://www.kashmiruniversity.net) Email id: [recoff@uok.edu.in](mailto:recoff@uok.edu.in)

## Advertisement Notice No. 1 of 2023 dated 10/01/2023

**Online** applications are invited from eligible candidates for the below mentioned tenure based posts in the **Pay level 14** (Rs. 1,44,200-2,18,200), Entry Pay Rs. 1,44,200/- in various Campuses/ Departments/ Units of the University:

S. No	Post ID	Post	Campus/ Department/ Institute/ Unit/ Centre	No. of Posts	Category
1.	PGD-UNV-10	<b>Registrar</b>	Main Campus	1	Open/UR
2.	PGD-AL-5	<b>Librarian</b>	Allama Iqbal Library	1	Open/UR
3.	PGD-PE-7	<b>Director</b>	Directorate of Physical Education & Sports	1	Open/UR
4.	PGD-IT-1	<b>Director</b>	Information Technology & Support System	1	Open/UR
5.	NC-NC-2	<b>Director</b>	North Campus, Baramulla	1	Open/UR
6.	IOT-IOT-1	<b>Director</b>	Institute of Technology, Zakura	1	Open/UR

*Note:*

- The appointment to post of Registrar shall be on tenure basis for a period of three years and to the rest of the above posts for a period of five years.*
- The age of the applicants should preferably be not more than 57 years for the post of Registrar & Librarian and 55 years for the rest of the above posts.*

### I) IMPORTANT DATES:

i	Submission of Online Forms/ Hard Copy from	January 16, 2023
ii	Last date for Submission of Online Forms	February 15, 2023
iii	Last date for submission of Hard copy	February 17, 2023

### II) QUALIFICATIONS AND OTHER ESSENTIAL REQUIREMENTS FOR THE POST OF:

#### 1. Registrar:

- Master's Degree with at least 55% marks or an equivalent grade 'B' in the UGC 7 point scales.
- At least 15 years of experience as Assistant Professor in Level 11 of Pay Matrix Rs. 68900-117200/- (Pre-revised : PB-3, AGP Rs.7000) and above or with 8 years' of service in Level 12 of Pay Matrix Rs.101500-167400/- (Pre-revised: PB-3, AGP Rs. 8000) and above including as Associate Professor alongwith experience in educational administration.

**OR**

Comparable experience in Research Establishments and/or other Institutions of Higher Education.

**OR**

15 years of administrative experience of which 8 years shall be as Deputy Registrar in Level 12 of Pay Matrix Rs. 78800-209200/- (Pre-revised: PB-3, GP Rs.7600/-) or an equivalent post.

**2. Librarian, Allama Iqbal Library:**

- A. A Master's Degree in Library Science/ Information Science/ Documentation Science with at least 55% marks or an equivalent grade in a point -scale wherever the grading system is followed.
- B. At least ten years as a Librarian at any level in University Library or ten years of teaching as Assistant/ Associate Professor in Library Science or ten years' experience as a College Librarian.
- C. Evidence of innovative library services, including the integration of ICT in a library.
- D. A Ph.D. Degree in library science/ information science/ documentation / archives and manuscript-keeping.

**3. Director, Directorate of Physical Education & Sports:**

- A. A Ph.D. in Physical Education or Physical Education and Sports or Sports Science.
- B. Experience of at least ten years in Physical Education and Sports as University Assistant/ Deputy Director Physical Education & Sports or ten years as College Director Physical Education & Sports or teaching for ten years in Physical Education and Sports or Sports Science as Assistant/ Associate Professor.
- C. Evidence of organising competitions and coaching camps of at least two weeks' duration.
- D. Evidence of having produced good performance of teams/ athletes for competitions like state/ national/ inter-university/ combined university, etc.

**4. Director, Information Technology & Support System:**

**Essential Qualifications:**

B.Tech & M.Tech/ M.E./ M.Sc (IT)/ M.C.A or an equivalent qualification with 55% marks, in the relevant field of technology with 14 years of experience in relevant field;

**OR**

Ph.D. in the relevant field of technology having 55% marks at Masters Level, with 13 years of experience in the relevant field.

**Desirable Qualifications:**

- Proven experience in managing and leading teams of IT Professionals involved in implementing ICT Projects at the level of planning, design and development of Information Systems/ Corporate Networks.
- Should have experience of Project Management, strategic planning, framing IT Policy, awareness about IT regulations & Auditing of IT Projects.
- Should have worked with Institutions/ Industry of repute for implementing various e-governance initiatives, managing data centre operations.

**5. Director, North Campus, Baramulla:**

- A. A Master's Degree with atleast 55% of the marks or its equivalent grade of B in the UGC seven point scale;

- B. Ph.D, in any discipline;
- C. At least 15 years of administrative and/or teaching experience of which 8 years as Deputy Registrar or an equivalent position;

**OR**

At least 15 years of experience as Assistant Professor with 8 years in Reader/Associate Professor's grade/ Assistant Professor (Selection Grade) alongwith experience in Educational Administration;

**OR**

Comparable experience in research establishments and /or other institutions of Higher Education.

**6. Director, Institute of Technology, Zakura:**

- A. Ph.D. degree and First Class or equivalent at either Bachelor's or Master's level in Engineering.
- B. At least two successful Ph.D. guided as supervisor / Co-Supervisor and minimum 8 research publications in SCI journals / UGC / AICTE approved list of journals.
- C. Minimum 15 years of experience in teaching / research/ industry, out of which at least 3 years shall be at the post equivalent to that of Professor.

**III) PERCENTAGE EQUIVALENCE OF GRADE POINTS FOR A SEVEN POINTS SCALE:**

In the Seven Point Scale with letter grades O, A, B, C, D, E & F, "B" shall be regarded as equivalent of 55%, wherever the grading system is followed:

Grade	Grade Point	%age Equivalent
O=Outstanding	5.50-6.00	75-100
A=Very Good	4.50-5.49	65-74
B=Good	3.50-4.49	55-64
C=Average	2.50-3.49	45-54
D=Below Average	1.50-2.49	35-44
E=Poor	0.50-1.49	25-34
F=Fail	0.00-0.49	00-24

**IV) SUBMISSION OF ON-LINE APPLICATION FORMS:**

**Step 1:** Visit <http://www.kashmiruniversity.net> and Click on Jobs/Recruitment link. Read detailed Important Instructions and preview of whole process for Registration and submission of Application Form before proceeding ahead.

**Step 2:** Candidate needs to register him/herself before submitting the Online Application. For Registration, Click on the Register as an Applicant link. Remember the Username and Password for future reference. Use valid Email ID and mobile number during registration process.

**Step 3:** After successful Registration, Login into the system by using your Username and Password.

**Step 4:** Key in the personal details, educational qualifications, experience etc then Preview the Form, if details are correct, Click on Submit. If there is variation or you want to update, Click on Preview button, make corrections, updations and then Submit. Remember, no

editing or updating is allowed after the Form is submitted. Get a print out of the application form and note the Form No. for future reference.

**Step 5:** Select payment mode for depositing Application Fee (Online mode or against the pay-in-slip). Deposit the Application Fee of Rs. 1050/-, through Online mode or against the bank pay-in-slip generated with the Application Form, in any of the branches of the J&K Bank, across the country.

**V) SUBMISSION OF DOWNLOADED APPLICATION FORM (HARD COPY)**

Submit a Print-out of the Application Form submitted online along with the enclosures, duly numbered at right hand top margin, as per the auto-generated serial numbers against each entry, bank pay-in-slip/online payment acknowledgement, properly bounded, either personally or through Speed Post/Registered Post to the Office of the Recruitment, New Administrative Block, University Campus, Hazratbal, Srinagar-190006, J&K,. Candidates sending print-out of their Application Forms by post should ensure that the envelope containing Application Form is super-scribed as “*Application for the post of ....., Post ID ....., Advertisement notice No. .... Dated .....*” and reaches by or before the last date. Application Form received by post after the last date shall be subject to rejection without any notice in this regard.

**VI) TERMS AND CONDITIONS:**

- i) Candidate are required to produce a bona-fide certificate from the concerned University to the effect that the PhD degree awarded is in conformity with the UGC (Minimum Standards and Procedure for award of Ph.D Degree) Regulations, 2009, with amendments issued from time to time.
- ii) Candidates who have been awarded post graduate/PhD degree from Foreign University should enclose “Equivalence Certificate” issued by Association of Indian Universities (AIU), New Delhi, without which their candidature will not be considered and Application Form will be rejected.
- iii) Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by recognized university shall also be considered eligible.
- iv) The appointment shall be governed by the rules and regulations of the University of Kashmir, University Grants Commission and the Union Ministry of Human Resource Development, whichever is applicable.
- v) The posts shall not be inter-changeable with any other post/s in the similar PB & GP.
- vi) The University reserves the right not to fill any of the vacancies advertised, if circumstance so warrant, without assigning any reason thereof.
- vii) Only those candidates should apply for the post/s, who fulfil all the eligibility criteria by the last date laid down in the advertisement notice by the University.
- viii) Applications of government servants should be sent through the administrative authority concerned and by the University employees through the Registrar of the respective Universities. Applications not routed through the respective channels are liable to be rejected. Candidates may send advance copy of the application along-with the requisite fee before the last date of receipt of application forms.

- ix) If the number of applications received for any post is large, the University reserves its right to place reasonable limit on the total number of candidates to be called for interview. Short listing of the applicants shall be made on the basis of criteria to be fixed by the University before interview such as higher academic qualifications, experience, publications and other academic credentials of the candidates or by conducting a written test. The candidates finally approved by the Vice-chancellor shall only be invited for interview. The interview letters shall be sent "UNDER REGISTERED/SPEED POST/EMAIL. However, the University shall not be responsible for any postal delay/lapse.
- x) Incomplete Application Forms in any respect will be rejected without any notice.
- xi) Candidates invited for interview shall not be paid any T.A and D.A.

**VII) GENERAL INSTRUCTIONS:**

- i) Candidates are advised to regularly login to his/her profile using username and password for latest updates/important instructions, released by the University from time to time.
- ii) Candidates shall be asked to produce the original documents relating to their age, qualifications, experience, fitness and other claims whatsoever at any time during the selection process.
- iii) Impersonation or submission of false/fabricated/tampered documents or making incorrect/false statements by a candidate, will, in addition to debarring him/her permanently or for a specific period from any employment in the University, also render him/her liable for criminal prosecution.
- iv) Canvassing in any form by or on behalf of the candidate will lead to disqualification.
- v) All enclosures attached with the Application Form should be self-attested by the candidate and attached in the same order as of the Serial Number generated against each entry. Incomplete Application Forms and without enclosures shall be rejected.
- vi) The University shall verify the authenticity of all documents submitted by the candidates at any time of appointment or during the tenure of service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, his/her services shall be terminated forthwith and the action shall be taken as warranted under rules.
- vii) Addendum/corrigendum, if issued, to this advertisement shall be uploaded on the university website only.
- viii) The Vice Chancellor is empowered to place before the Selection Committee suitable persons for its consideration along with the applications received in response to the advertisement.
- ix) No Application Form shall be entertained after the last date.

**VIII) OTHER CONDITIONS FOR THE POST OF DIRECTOR, INSTITUTE OF TECHNOLOGY, ZAKURA:**

- i) Eligibility of candidates shall be determined in terms of the relevant UGC Regulations 2018/AICTE Regulations, read together with amendments from time to time that may come in force for the purpose.

- ii) Any addition/ deletion/ modification subsequently prescribed by the UGC/any other relevant statutory body in the terms and conditions for appointment including qualification etc. for the aforesaid positions shall be deemed to have been made applicable for recruitment of these positions from the date of notification of any such amendments.
- iii) Candidates are required to have a minimum research score of 120 in the APS (Academic Research Score), as per UGC Regulations-2018.
- iv) Any publications in predatory / dubious journals or presentations in predatory / dubious conferences shall not be considered for academic credit for selection & confirmation. With effect from 14-06-2019, research publications from journals indexed in UGC-CARE/ AICTE list/SCI Journals only would be considered for all academic purposes.
- v) Candidates must enter the relevant APS score and supported by the documentary evidence, without which no claim on account of API Score will be entertained. It is mandatory that the candidate marks page nos. on all the supporting documents and those page nos. be quoted against the claimed score. The details with regard to ISSN/ ISBN, sole author/ Co-authors/ Joint publication, refereed/ non-refereed/ indexed/ non-indexed and local/ national/ international status, Impact factor, UGC CARE journal etc. must also be reflected in the publication part of PBAS proforma supported by documentary evidence.
- vi) Documents to be enclosed with the Application Form
  1. Five (5) copies of latest Bio-data, Five (5) copies of Eight (08) best publications as books and / or research/policy papers (separately in spiral binding only).
  2. Certificates and other documents, duly self attested, in the same order and duly numbered as reflected on the Application Form.

**Sd/-**  
**Mushtaq Ahmad Mir**  
Deputy Registrar  
(Recruitment)

No.: KU/Rect/Advt-Officer/23  
Date: January 10, 2023