



University of Kashmir

Department of Students Welfare

NOTICE / CIRCULAR

Subject: Notice regarding Nomination of Students for Educational-cum-Cultural Exchange Programme 2025-26

All the Heads of Teaching Departments and Directors of Satellite Campuses are hereby informed that the Department of Students' Welfare proposes to organise an Educational-cum-Cultural Exchange Programme - 2025-26 to Jalandhar, Jaipur, Ajmer, Agra and Delhi, covering visits to educational institutions and important historical locations, along with cultural exchange and interaction programmes.

The programme aims to provide students with academic exposure, cultural understanding, experiential learning and opportunities for inter-university interaction and cultural performances.

As per past practice, the Heads of the Departments and Directors of Satellite Campuses are requested to nominate one (01) student each for participation in the programme. However, in cases where the nature of participation demands a larger role, up to two (02) students may be nominated by the concerned Head/Director, with proper justification.

The proposed tour shall be conducted from **3rd February 2026 to 17th / 18th February 2026** (15-16 days round trip). The contribution from interested students shall be **Rs.7,500/- per participant towards meeting part of the tour expenditure**. The detailed itinerary of the programme is enclosed herewith for information.

The nominations, duly recommended by the concerned Head/Director, may be forwarded to the Department of Students' Welfare on or before **29th January, 2026** along with the consent / undertaking (**attached**) from each participant duly signed by parents and concerned heads for further necessary action.

No. ECP/20126

Dated: 20/January, 2026


Dean Students' Welfare

- Encl: 1. Detailed Itinerary – Educational / Cultural Exchange Programme 2026**
2. University Tour Rule and Guidelines Copy
3. Undertaking

Copy to:

1. All the Heads of Teaching Departments and Directors of Satellite Campuses for necessary action
2. Special Secretary to the HVC for the kind information of the Hon'ble Vice Chancellor
3. PS. to Dean Academic Affairs, for the kind information of the Dean academic Affairs
4. PS to Registrar for the kind information of the Registrar

Hazratbal, Srinagar-190006

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University of Kashmir

Hazratbal Srinagar

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NOTIFICATION

Subject to the ratification by the University Bodies, the Vice-Chancellor has authorized implementation of the following recommendations made by the Deans Committee for conduct of students Departmental Industrial Tours, Field Trips, Internship, Workshop Trainings, Picnics etc. within and outside the State:

1. Picnics/Excursions, Field Trips, Industrial-Tours and other connected Programmes/Tours: [Within State]:

Picnics/Excursions, Field Trips, Industrial-Tours and other related Programmes/Tours/ events shall invariably be 100% funded by the participating students. The Department concerned shall accordingly, through their Departmental Committees, devise a proper mechanism for collection of such charges either at the time of admission or just before the conduct of the event, as may be convenient to the Department. The Department concerned shall submit a report within seven (07) days after conduct of the event.

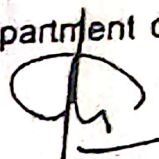
2. Educational Tours: [Outside the State]:

Educational Tours, wherever necessitated, shall continue to be conducted by Departments outside the State preferably to North or Central part of the Country. For Educational Tours, the University may, under Departmental Local Fund, consider financial grant of upto 50% of to and fro surface transportation which shall include A-class bus fare from Srinagar to Jammu and 2nd class (Non-A.C) to and fro rail journey from Jammu onwards and back to Srinagar. However, no local "transportation charges" shall be paid/granted by the University. Rest of the expenditures shall have to be borne by the participating students. The Department, concerned through the Departmental Committee shall accordingly charge adequate amount from such desirous students either at the time of admission or just before the conduct of the event as may be feasible to the department concerned. The Department concerned shall submit a work done report within seven (07) days after conduct of the Educational Tour.

3. Internship [if part of syllabi]:

Internship programmes, if inbuilt in curriculum, shall be supported by the University under Departmental Local Fund to the extent of upto 50% of surface transportation only which shall include A-class bus fare from Srinagar to Jammu and 2nd class to and fro rail journey from Jammu onwards and back to Srinagar. However, no local transportation charges shall be paid/granted by the University. Rest of the expenditures shall have to be borne by the participating students. The Departmental Committee concerned shall accordingly make necessary timely arrangement either at the time of admission or well in advance for conduct of the event smoothly.

The above events shall be carried out by each connected Department in such a manner so that academic activities, including class work, lab work etc. of the Department does not face any disturbance whatsoever.


19.4.2019
Joint Registrar
GENERAL

No. F (Tour-Guidelines)Gen/KU/19

Dated: 19.04.2019

- Dean, Academic Affairs;
- Dean, Research,
- Dean, College Development Council,
- Deans of all Faculties,
- Dean, Students Welfare,
- Directors of various Campuses/Research Centres/Units/Institutes,
- Heads of all Teaching Departments,
- Controller of Examinations,
- Joint Registrar, Budget & Creation,
- Special Secretary to Vice-Chancellor for kind information of the Vice-Chancellor;
- Coordinator, South Campus,
- Director Finance;
- P S. to Registrar for kind information of the Registrar,
- File

UNDERTAKING & ACCEPTANCE BY STUDENT PARTICIPANT

For Participation in an Annual Educational Cultural exchange Programme

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I, _____ bearing University
Registration No. _____, studying in the Campus/ Department
of _____ hereby give this Undertaking in
connection with my participation in an Annual Educational cum Cultural exchange Programme 2025-26. I
understand and accept that:

1. Travel shall be via road, in the official University Bus.
2. Travel shall be from University of Kashmir to the destinations, *listed in the tour itinerary*, and back.
3. The travel schedule is subject to:
 - a) Weather conditions
 - b) Road clearance and safety on the Srinagar-Jammu National Highway
 - c) Administrative decisions of the University of Kashmir

4. I shall follow all instructions issued by the accompanying officials/team managers.

I understand and agree that:

1. The accommodation provided during the tour shall be **basic and on a shared basis**.
2. I shall **fully adjust, cooperate and maintain discipline** in the allotted accommodation.
3. I shall **not demand independent accommodation** under any circumstances.

I further undertake that:

I shall maintain the **highest standards of discipline, decorum and behaviour** throughout the duration of the tour programme. I am fully aware that **smoking, chewing tobacco, consumption of alcohol, or any other such undesirable practices are strictly prohibited** during the tour. I undertake to strictly abide by all **instructions, rules and guidelines** issued by the University authorities and the Tour In-charge from time to time.

1. I will follow all rules and regulations of Department of Students Welfare, University of Kashmir
2. Any misconduct, indiscipline or violation of instructions may result in:
 - a) Immediate termination of my participation
 - b) Disciplinary action by the University of Kashmir
 - c) Debarment from future events

I hereby declare that:

1. I am participating voluntarily and at my own responsibility.
2. I shall take full care of my personal belongings.
3. The University of Kashmir shall not be responsible for:
 - a. Loss/damage of belongings
 - b. Any injury, illness or accident due to unforeseen circumstances

I understand that participation may require absence from academic work and I will take responsibility for covering any missed classes or assessments.

Medical Fitness

I declare that I am physically and mentally fit to travel and participate in the Programme.

Existing Ailments

(Please tick the appropriate option)

☐ I have no existing medical conditions. ☐ I have the following medical condition(s): _____

DECLARATION

I have read the above terms carefully. I accept all conditions fully and voluntarily and shall abide by the instructions issued by the University.

Signature: _____
Date: _____ January, 2026

PARENTAL / GUARDIAN CONSENT FORM

I, _____ Parent/Guardian of _____ Campus / Department _____

hereby give my full and unconditional consent for my ward to participate in an Annual Educational cum Cultural exchange Programme 2025-26

I hereby declare and agree to the following:

I understand that my ward will travel via road in the Bus provided by the University of Kashmir from the University of Kashmir campus and back. I am aware that travel dates may change depending on:

1. Weather conditions
2. Road and traffic situation on the Srinagar-Jammu Highway
3. Administrative decisions of the University of Kashmir or Host University

I have no objection to these arrangements.

I understand that accommodation will be provided by the host university in shared basis (boys in the boys hostel / room and girls in the girls hostel/ room). I permit my ward to stay in such accommodation and will ensure they adjust and cooperate with all arrangements provided.

Medical Consent: I permit the accompanying officials to seek medical assistance for my ward in case of an emergency. I will bear any medical expenses not covered by the host university.

Signature of Parent/Guardian: _____

Address: _____

Contact Number: _____

Date: _____ January, 2026

MEDICAL FITNESS CERTIFICATE

This is to certify that I have examined Mr./Ms. _____ Son / Daughter of _____ who is participating in an Annual Educational Cultural exchange Programme 2025-26 organised by the Department of Students Welfare, University of Kashmir.

Upon medical examination, the student is found to be:

- a) Medically fit to undertake long-distance road travel between Srinagar and the destinations listed in the Tour itinerary
- b) Physically and mentally fit to participate in cultural/competitive / interactive activities at the Youth Festival
- c) Free from any communicable disease at the time of examination.
- d) Not suffering from any condition that may restrict participation in the event.

This certificate is issued upon the student's request for official participation in the Youth Festival.

Medical Officer's Details

Name of Medical

Officer: _____

Designation: _____

Signature: _____ Seal: (Mandatory).

Date: _____ January, 2026

INSTITUTION CONSENT LETTER

This is to certify that the Campus / Department _____ hereby grants full consent for the participation of its selected student(s) / nominated by us in an Annual Educational cum Cultural exchange Programme 2025-26, organised by the Department of Students Welfare, University of Kashmir. This Campus / department acknowledges that:

1. Student(s) participate at their own responsibility.
2. University will provide emergency assistance if required.
3. The University of Kashmir shall not be responsible for personal negligence or undisclosed health issues.

Signature & Seal

HOD / Coordinator / Principal

Seal: (Mandatory).

Date: _____ January, 2026



Education / Cultural Exchange Programme 2026

Date	Route / Activity	Correct Approx. Distance
3 Feb	Srinagar → Jalandhar	460–470 km
4 Feb	Stay in Jalandhar and interaction and Cultural Exchange with Students of LPU	—
5 Feb	Jalandhar → Jaipur	740–770 km
6 Feb	Stay in Jaipur (and interaction and Cultural Exchange with Students of Rajasthan university)	—
7 Feb	Stay in Jaipur (Visit to Historical places in Jaipur)	—
8 Feb	Jaipur → Ajmer → Jaipur (Day trip)	270 km (round trip)
9 Feb	Stay in Jaipur (Visit to Historical places in Jaipur)	—
10 Feb	Stay in Jaipur (Visit to Historical places in Jaipur)	—
11 Feb	Jaipur → Agra	240 km
12 Feb	Stay in Agra (Visit to Historical places in Agra)	—
13 Feb	Agra → Delhi	230–235 km
14 Feb	Stay in Delhi (Visit to Historical places in Delhi)	—
15 Feb	Stay in Delhi (Visit to Universities in Delhi)	—
16 Feb	Delhi → Jammu	580–600 km
17 or 18 Feb	Jammu → Srinagar	300–310 km